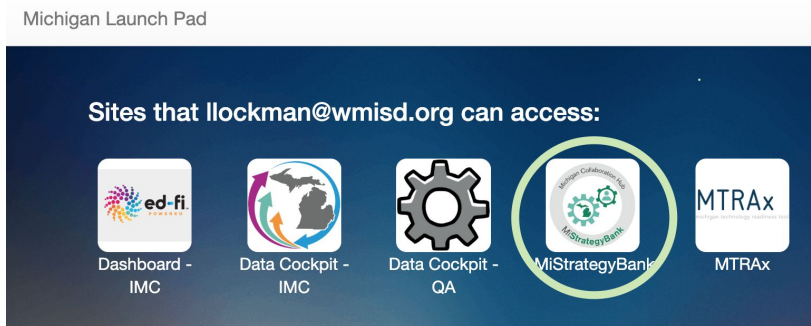


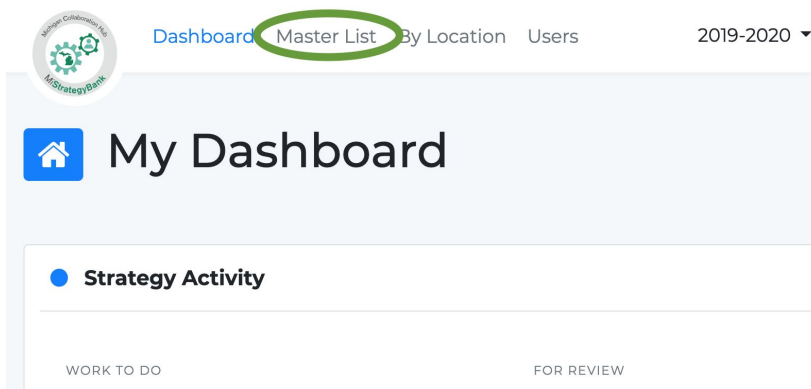


Creating a New Strategy

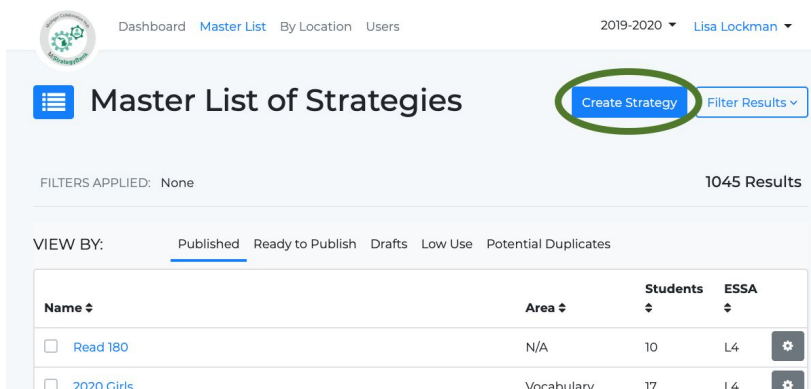
- 1) Log into the Michigan Data Hub (launchpad.midatahub.org) and select **MiStrategyBank** from the Michigan Launch Pad



- 2) You will arrive at the MSB home page or Dashboard.
- 3) To view available strategies, select **Master List**



- 4) Here you will see a list of all strategies
- 5) After you have used the **Filter Results** tool to ensure the strategy you are using is not already in MSB (see the documentation on [Using the Filter Results Tool](#) for more information on filtering)
- 6) Select Create Strategy



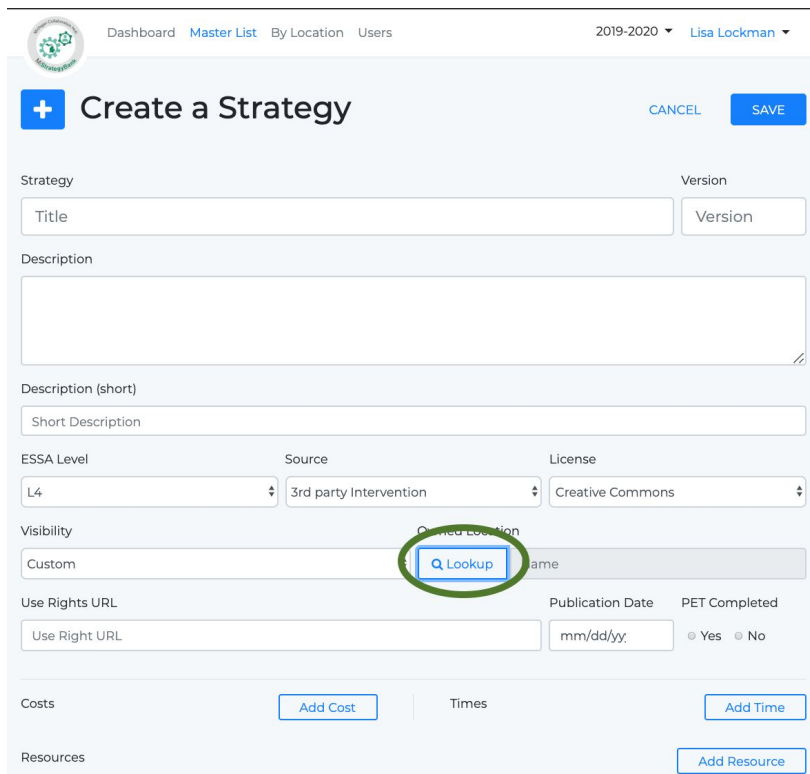


7) You can then use the **Create a Strategy** form to add a new strategy

The screenshot shows the "Create a Strategy" form in the MiStrategyBank system. The form is titled "Create a Strategy" with a blue plus icon on the left and "CANCEL" and "SAVE" buttons on the right. The form fields are organized into sections: "Strategy" with a "Title" field and a "Version" field; "Description" with a large text area; "Description (short)" with a "Short Description" field; "ESSA Level" with a dropdown menu showing "L4"; "Source" with a dropdown menu showing "3rd party Intervention"; "License" with a dropdown menu showing "Creative Commons"; "Visibility" with a dropdown menu showing "Custom" and a "Q Lookup" button; "Owned Location" with a "Name" field; "Use Rights URL" with a "Use Right URL" field; "Publication Date" with a "mm/dd/yy" field; "PET Completed" with radio buttons for "Yes" and "No"; "Costs" with an "Add Cost" button; "Times" with an "Add Time" button; and "Resources" with an "Add Resource" button. The form is set against a light blue background with a white border.



- 8) You can use the  **Lookup** to find the district or building that will be using the strategy



The screenshot shows the "Create a Strategy" form in the MiStrategyBank system. The form is titled "Create a Strategy" and includes a "CANCEL" button and a "SAVE" button. The form fields are organized into sections:

- Strategy**: Title (text input), Version (text input)
- Description**: Description (text area), Description (short) (text input)
- ESSA Level**: L4 (dropdown), **Source**: 3rd party Intervention (dropdown), **License**: Creative Commons (dropdown)
- Visibility**: Custom (text input), **Lookup** button (circled in green), **Location** (text input)
- Use Rights URL**: Use Right URL (text input), **Publication Date**: mm/dd/yy (text input), **PET Completed**: Yes (radio button), No (radio button)
- Costs**: Add Cost (button), **Times**: Add Time (button)
- Resources**: Add Resource (button)